



never give up.

# Trustee Meeting Minutes

**Wednesday 19<sup>th</sup> July 2017**  
**6pm-8pm**

ACE Schools Plymouth, Bretonside

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

1. **Chairman's introduction.**  
PM welcomed the Board.
2. **Apologies.**  
Tim Searle  
**Accepted**  
Annette Benny- Standing  
**Accepted**
3. **Verbal declarations of interest.**  
None
4. **Approve minutes of the previous meeting**  
**Approved.**  
PM referred to Page 4- Standing Items- Policies. Awaiting updated versions from AW and JW. PM requested they were sent to him to update as keen to start new academic year with up to date signed policies. Clerk advised they have been sent to CH to review
5. **Matters & Actions arising from previous meeting.**  
**Completed.**  
Detail in CEO update.
6. **Update from the Head of Finance.**  
PT summarised the financial reports for ACE Schools Plymouth.  
**<Commercially sensitive information has been removed>**  
  
PT Summarised the financial reports for Courtlands.  
**<Commercially sensitive information has been removed>**
7. **Courtland's Business Plan.**
8. **<Commercially sensitive information has been removed>**
9. **ACE MAT Budgets 2017/2018.**  
PT summarised the budget reports.  
**The Board accepted the report subject to the changes agreed as a result of the vote in item 7 above.**
10. **Honorarium Policy.**  
PT summarised the Honorarium Policy & Report.  
**Accepted.**
11. **CEO Update .**  
The meeting regarding Banding Descriptors took place and a compromise has been reached. This will be ratified at Schools Forum in September 17.  
PM expressed his thanks on behalf of the Board to the CEO and her team for their continued efforts and perseverance regarding this matter.
12. **LGB Reports**  
**Received & Acknowledged.**
13. **AOB.**  
*(Items should be generally lodged with the clerk at least 48 hours before the meeting).*  
JW advised that ACE Schools Plymouth would be looking to recruit a Head Teacher during the new academic year in line with the original business plan for the SLT restructure.

## Pending Items:

Item	Date Added (meeting date)	Review Date
Terms of Office – length of service	15 June 2016	June 2017
Policy review	June 2016	By June 2017
Trustees meeting dates	July 2016	November 2016
Trustee Work plan	October 2016	

## Board of Trustees:

Dr Tim Searle  
 Mr Peter McDonnell  
 Mr Alastair Wright  
 Mrs Annette Benny  
 Mrs Joan Watkins  
 Mrs Sue Bickle  
 Sarah Gillett

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Chair  
 Vice Chair  
 Vice Chair Elect  
 Trustee  
 Trustee & Chair of ACE Schools Plymouth LGB  
 Trustee & Chair of Courtlands LGB  
 CEO of ACE Schools Trust